Team -

Conversations across the country are happening on how and when to reopen the economy. While there is still uncertainty about the future operating and regulatory environment in our industry, it is important that we start the planning process now. We are focused on crafting a plan that is flexible and will adapt to the ever changing environment around us. Dates will also be flexible and revised to meet any updates to location specific guidance.

We know that we need to ensure our approach is thoughtful and takes into consideration the varying levels of severity of the outbreak across the communities we serve, while also factoring in local dental board guidance. Above all, our reopening plan will put safety at the forefront. Our top priority is always the health and safety of you, your teams, and our patients.

Our planning process has started so that we are ready when the time is right to reopen. Know that this is a fluid situation so information that you might hear today may be outdated as soon as tomorrow. Once the plans firm up and the reopening timing appears solid, we will reach out to communicate this information to you.

In the meantime, I want to remind you of our open enrollment period that starts Monday.

Action Required: Open Enrollment, April 20 – May 1

Open enrollment begins on April 20 and ends on May 1. All eligible employees (25+ hours per week), including those on furlough, are required to elect or waive coverage through the Open Enrollment period. Health and vision insurance and any current benefit elections you have will <u>not</u> automatically renew. Eligible employees should have received a benefits enrollment packet at their homes this week. The packet includes information regarding benefits available and instructions on how to enroll. This Information is also available on the employee website at https://midwest-dental.com/open-enrollment/.

It is extremely important that you take action during the open enrollment period, even if you choose to waive coverage. Included in the packet that was mailed to your home was information and instructions on how to enroll in UltiPro.

As we learn more in the days ahead, we'll continue to provide you with regular updates, both via email and on the employee website: https://midwest-dental.com/employees. Please bookmark it if you haven't already.

While we navigate the uncertainty and work towards reopening, I know when we come back that we will be stronger than ever. We will adapt and excel in our new environment, and we will continue to provide the best-in-class care our patients appreciate from us.

I look forward to seeing you all soon.

Take care, Steve

Steve Spellman

Chief Executive Officer

Midwest Dental – Supporting great local dentists

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